

Library \_\_\_\_\_

for HLC use only	New Title Control # _____
	Date Rec'd by HLC _____

Complete for **audiovisual material (sound recordings & visual materials)**

Attach clear, readable photocopies of **label** on the item and all text on the **container**.

ISBN used in brief record (if any) \_\_\_\_\_

**Audio book** or other spoken-word sound recording (photocopy of only **one** label required)

Sound disc (CD) How many? \_\_\_\_\_

Sound cassette How many? \_\_\_\_\_

Sound media player (i.e. Playaway)

Other \_\_\_\_\_

**Music** or other non-spoken-word sound recording (photocopies of **all** labels required)

Sound disc (CD) How many? \_\_\_\_\_

Sound cassette How many? \_\_\_\_\_

Sound media player (i.e. Playaway)

Other \_\_\_\_\_

**Video** recording (photocopies of **all** labels required)

Video disc—DVD How many? \_\_\_\_\_

Video disc—Blu-ray (BD) How many? \_\_\_\_\_

VHS video cassette How many? \_\_\_\_\_

Visual media player (i.e. Playaway View)

Other \_\_\_\_\_

**Additional Material** (book or booklet, flash cards, etc.—list and attach photocopies of title page, etc.):

Local Call Number (optional) \_\_\_\_\_

Brief Record: Item ID \_\_\_\_\_ Original Title Control # \_\_\_\_\_