



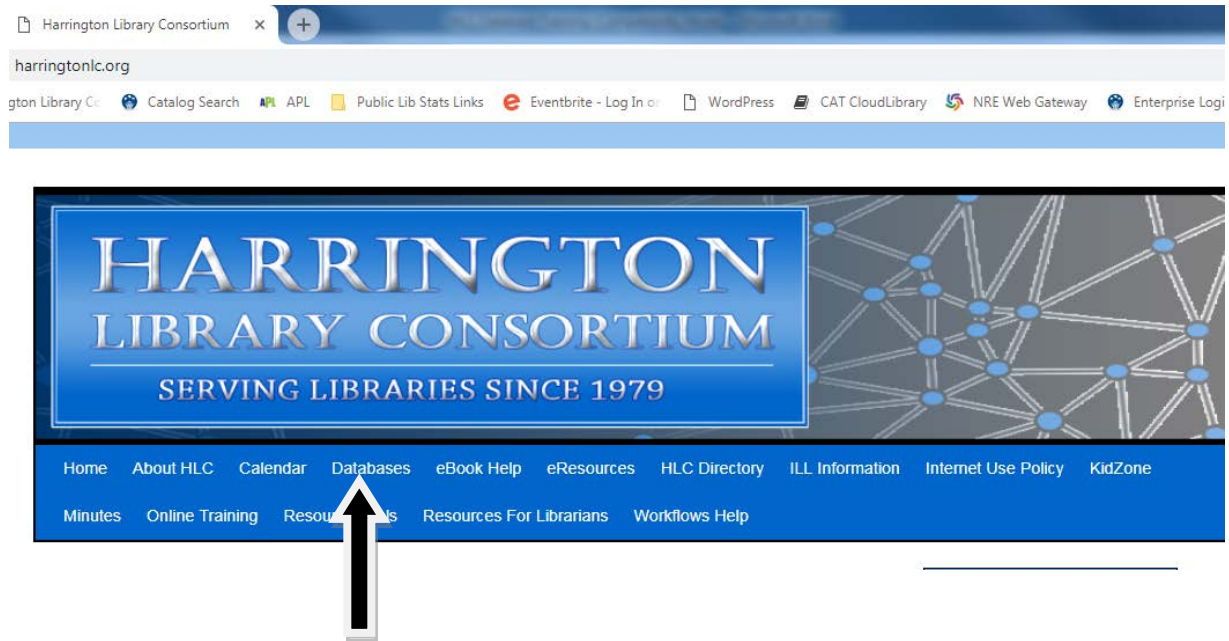
**Harrington Library Consortium**

*Serving Libraries Since 1979*

## **HLC Database Training**

Learn how to access and use all Electronic Resources purchased and provided to your library through your HLC Membership. Learn about Free Resources on the web. Also, learn how to download eBooks and Audio Books onto portable devices. Prepare to share these resources with your patrons.

1. HLC Databases
2. eResources
3. Kidzone
4. Online Training
5. Resource Tools
6. Resources for Librarians
7. WorkFlows Help



All of the information covered today can be found on the HLC website at <https://www.harringtonlc.org>

**HLC Databases - These databases are provided through your HLC Membership**

1. Search the Online Library Catalog
  - a. Enterprise
  - b. Traditional
2. CloudLibrary eBooks/eAudio
  - a. Audio books
  - b. eBooks
3. TumbleBooks
  - a. Grades Pre-K – 8<sup>th</sup> grade content
  - b. Quizzes, Lessons Plans and Book Reports
4. Global Road Warrior – International Research, Geography, Culture, Customs, History, Language & Travel
5. Columbia Granger’s World of Poetry – Poetry, Biographies, Commentaries
6. A to Z the USA – U.S. State and Territory Information
7. Britannica
  - a. Public Library Edition –Adult General Reference and a Child-friendly Collection
  - b. Academic – Complete research tool
  - c. Moderna –Spanish speakers and students of Spanish
  - d. Escolar – Elementary Students - Spanish speakers and students of Spanish

## **Free Databases**

1. Gutenberg.org – Free Ebook Classics
2. Sweet Search – Free Search Engine for Students
3. Word Stash – Vocabulary builder, Dictionary, Flash Cards
4. Free Lexile Resources – Source for Lexile measures
5. Family Search – Genealogical Records Worldwide
6. GFC Online Free Learning – Online Tutorials in any Skill

## **Databases Provided by HLC in conjunction with your local library**

1. Cypress Resume – Create a Professional Resume and Cover Letter

## **Databases Provided by The Texas State Library and your Public or School Library**

1. TexQuest – Texas School Districts pay a small per student fee to access
2. TexShare Databases – Texas Public Libraries pay a fee for their patrons to access
3. Learning Express Library – 10 Centers including Job & Career, School/GED/College Test Prep, Computer Skills, Become a U.S. Citizen and more.

## **Databases Provided by your Local Public Library**

1. MyHeritage Library Edition – Genealogy Research

## **eResources**

1. Free eBook Resources
  - a. Many books
  - b. Project Gutenberg
  - c. Readprint
  - d. Digital Book Index
2. Additional Misc. link
  - a. archive.org – free books, movies, software, music, websites, and more
  - b. openlibrary.org – free books including those for blind and visually impaired
  - c. epubbooks.com – free eBooks in EPUB or Kindle eBook format
  - d. free-ebooks.net – up to 5 free eBooks each month in PDF or TXT formats
  - e. Amazon Free eBooks – free Kindle books with Amazon login or Audible.com login
  - f. B&N Free eBook – for compatible NOOK devices and the free NOOK app
  - g. Literal Systems, aka Verkaro – a blog posting free Audiobooks on the website
3. IMSLP/Petrucci Music Library – a virtual library of public domain music scores based on the wiki principle

## **KidZone**

1. English
  - a. Dave's ESL Café
  - b. Starfall
  - c. RIF (Reading is Fundamental)
2. General/Miscellaneous
  - a. Education Place
  - b. Fact Hound
  - c. Homework Spot
  - d. Enchanted Learning
  - e. KHAN Academy
  - f. BJ Pinchbeck's Homework Helper
3. History & Social Studies
  - a. BBC History for Kids
  - b. Hyper History
  - c. Ben's Guide to U. S. Government
4. Math
  - a. The Math Forum
  - b. Cool Math 4 kids
  - c. Math Cats
  - d. Math Playground
  - e. Web Math
  - f. Distance Education for kids and teens
  - g. Bedtime Math
  - h. Calculators for Kids
5. Science
  - a. Extreme Science
  - b. Mad Scientists Network
  - c. Ology
  - d. Frank Potter's Science Gems
  - e. Science Made Simple
  - f. Society for Science

## **Online Training**

1. Introduction to Computers
2. Microsoft Office 2007, 2010 & 2013
3. Internet Basics
4. Use Information Correctly
5. Links to Other Online Training

## **Resource Tools** (this page may change depending on suggestions)

1. Applying the CRAAP Test
2. Tax Software Reviews

3. Drug Watch for Seniors
4. Recall Report (Medications)
5. 2017 Guide to Education Degrees and Careers
6. Guidebook to Online Education and Teaching Degree Programs
7. Online Master's Degree Programs, Career Paths and Salaries in Teaching
8. College and Graduate School Opportunities
9. Resources for Teachers and Teaching Students
10. Scholarship Opportunities for Students in Teaching
11. Careers in Education
13. Protecting Children's Privacy and Safety Online

## **Resources for Librarians** (this page may change depending on suggestions)

1. Book Trailers
2. Promotional Material for Cloud Library
3. Enterprise Setup (Fillable)
4. Facebook and Your Webpage
5. Free Technology Tools
6. Free Phone Tracer.com
7. Google Tools
8. Lexile Framework for Reading
9. Movie Licensing Information
10. NRE Instructions
11. Online Searches
12. People Smart
13. Quantile Framework for Mathematics
14. RecordsBaseTeacher Discounts
15. Tech Equipment Program
16. Texshare Information
17. Training Documents
18. Weeding Manual

## **WorkFlows Help**

1. Add a Brief Title
2. Barred Patrons
3. Cataloging Documents
4. Circulation Procedures
5. Download WorkFlows
6. Offline Mode
7. Print Screen Instructions
8. Report Session Configuration
9. Setting Your Properties

10. Staff Web Reports
11. Standards for Registering a User
12. User Groups
13. WorkFlows Support FAQ's
14. WorkFlows Tutorials