

When setting properties you need to right click on the wizard go to properties make your changes then click ok. When you log out of workflows it will ask if you want to save properties you should click Yes. If you do not right click on the wizard your properties will not be saved.

## **Discharging Wizard**

Right click on the Wizard

Click on Properties

Click on the **Behavior** tab

HLC recommends checking the following;

### **Configure**

Pay bills

Display “item not checked out” error in separate window

Display bill warning for every item

Display instructions

Display hold instructions

Display in transit instructions

Accumulate fines: - No

Discharge all items associated with set: - Prompt

### **Sounds**

You can use any sound file you would like for these alerts.

To select the sound files you will click on the gadget by each alert

Click Computer (in the left hand side)

Double click Default (C:)

Double click Program Files or Program Files (x86)

Double click the Sirsi folder

Double click the JWF folder

Double click the Sounds folder

Double click the sound you would like for each of the alerts

### **Allow Configure Properties**

If you have a receipt printer and you want to print any slips configure as needed.

You shouldn't need to make any other selections.

Click OK