

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On August 15, 2016, the HLC Council met at 9:35 a.m. at Amarillo Public Library Central, 413 E. 4th, Amarillo, Harrington Library Consortium Meeting Room for a Regular Meeting.

The following Members were present:

Mark Hanna	Chair
Amanda Barrera	Vice Chair
Jacquelyn Owens	Member
Valarie Olson	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Linda Brown	Harrington Library Consortium

ITEM 1: Call to Order. Mark established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:35 a.m.

ITEM 2: Approval of minutes from the Regular Meetings held on June 13, 2016

Motion to approve the minutes was made by Amanda and seconded by Jacquelyn and unanimously carried.

ITEM 3: Presentation and Discussion by the Harrington Library Consortium Staff on Current Departmental Issues and Activities

Motley County does want to join but they have a question concerning the 365 day notice on the MOU. Troyce has received the records back from OCLC on the collection reclamation. She has tried to do the transfer to include the 035 tags but cannot do it from here. Troyce will take a laptop home to complete the merge. She will be doing student loads as school libraries get into full swing. Troyce will be going to Channing on Friday to do training of the HLC databases and train their new clerk and a few teachers in Workflows.

ITEM 4. Presentation and Discussion from the Harrington Users Group Representative

HUG has not met since May and no issues have been sent to Jacquelyn.

Item 5: Presentation, Discussion and Consideration of the HLC Fee Structure

This item tabled.

Item 6: Presentation, Discussion and Consideration of the HLC Audit (Final).

This item tabled.

Item 7: Presentation and Discussion and Consideration of the HLC Budget.

This item tabled.

Item 8: Presentation and Discussion of a Meeting Room Rental Policy

A draft policy was presented and changes were recommended. Linda will make the changes and email it to each member before the next meeting.

Item 9. Discuss Time for Next Meeting and Possible Agenda Items.

The next meeting will be September 12 at 9:30 am. HLC Fee Structure, Final Audit, approval of HLC budget and meeting room policy will be on this agenda.

Mark Hanna, Chair

ATTEST:

Linda Brown