

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On June 13, 2016, the HLC Council met at 9:35 a.m. at Amarillo Public Library Central, 413 E. 4th, Amarillo, Harrington Library Consortium Meeting Room for a Regular Meeting.

The following Members were present:

Mark Hanna	Chair
Amanda Barrera	Vice Chair
Jacquelyn Owens	Member
Michelle Bonner	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Linda Brown	Harrington Library Consortium
Janie Arnold	Connor, McMillon, Mitchell & Shennum, PLLC

ITEM 1: Call to Order. Mark established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:30 a.m.

ITEM 2: Approval of minutes from the Regular Meetings held on May 9, 2016

Motion to approve the minutes was made by Jacquelyn and seconded by Amanda and unanimously carried.

ITEM 3: Presentation and Discussion by the Harrington Library Consortium Staff on Current Departmental Issues and Activities

Troyce conducted Workflows Report, Excel and Word, Enterprise and Database and eBooks training last week. Two sessions of Workflows Basics is scheduled for next week and a repeat of some of these is offered in July. The Workflows upgrade itself went well but, due to a scheduling issue created by COA IT staff, did not happen until May 31st. We are still waiting to hear if Matador will become a member. Troyce was contacted by Paul from CTLS. He is looking for unique libraries so Troyce gave him contact information for Silverton. Memphis ISD has asked if Troyce could do a teleconference with their teachers to make them aware of HLC's products and how to use them. Troyce discussed the \$3,000 fee that HLC pays Sirsi for NCIP server. Libraries can be reimbursed by TSLAC but since HLC isn't a library we are not eligible for reimbursement. Troyce will forward the Sirsi contract to Michelle so she can see if there is a way to legally have Amarillo Public apply.

ITEM 4. Presentation and Discussion from the Harrington Users Group Representative

There were no issues or concerns from the HUG users group.

Item 5: Presentation, Discussion and Consideration of the HLC Fee Structure

Michelle reported that break-even for HLC is \$1,566 per user license. She explained that HLC has reserve funds and will be fine for 10 years at the current rate, but at the end of the 10 year period our reserves would be depleted.

Item 6: Presentation, Discussion and Consideration of the HLC Audit.

Janie Arnold presented the preliminary audit with no audit findings. Michelle recommended that the decision for Amarillo College to drop nine user licenses and AISD to drop two be added to NOTE 10 – SUBSEQUENT EVENTS on page 25. Motion to approve the preliminary audit was made by Michelle and seconded by Amanda and unanimously carried.

Item 7: Presentation Discussion and Consideration Concerning the SIG Conference.

Troyce suggested that she get a definite cost to attend and present that to the HUG membership. If they are willing to pay for her to attend, she will go.

Item 8: Presentation, Discussion and Consideration Awarding Tech Equipment.

The only application received for the laptop on offer was from Dallam-Hartley County Library. Motion to approve the application was made by Amanda and seconded by Jacquelyn and unanimously carried.

Item 9. Discuss Time for Next Meeting and Possible Agenda Items.

The next meeting will be August 8th at 9:30 am. Final Audit and approval of HLC budget will be on the agenda.

Mark Hanna, Chair

ATTEST:

Linda Brown