

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On May 9, 2016, the HLC Council met at 9:35 a.m. at Amarillo Public Library Central, 413 E. 4th, Amarillo, Harrington Library Consortium Meeting Room for a Regular Meeting.

The following Members were present:

Emily Gilbert	Member
Lorraine Mettham	Member
Amanda Barrera	Vice Chair
Jacquelyn Owens	Member
Michelle Bonner	Member

Also in attendance:

Linda Brown	Harrington Library Consortium
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ITEM 1: Call to Order. Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:40 a.m.

ITEM 2: Approval of minutes from the Regular Meetings held on April 11, 2016

Motion to approve the minutes was made by Jacquelyn and seconded by Emily and unanimously carried.

ITEM 3: Presentation and Discussion by the Harrington Library Consortium Staff on Current Departmental Issues and Activities

Linda reported that Matador wants to be part of HLC. Troyce will be traveling to Matador on May 13th to look at their records and determine how the transfer of records can be done. They are currently on KOHA so Troyce thinks we can just bring the records over. It appears they have unique barcodes so items would not have to be rebarcoded. Matador is a member of a system with 31 other libraries so there may be some potential for growth. The production server will be updated on May 25th. In advance of this update, Troyce will send out instructions to each library with the steps to complete the update. Amanda reported that HLC has one laptop to offer HLC's members. The paperwork and guidelines for Tech Equipment went out by email the previous Friday.

ITEM 4. Presentation and Discussion from the Harrington Users Group Representative

HUG did not meet in April. No one contacted Jackie with questions.

Item 5: Presentation, Discussion and consideration of the HLC Fee Structure

This item was tabled and will be on the agenda in June.

Item 6. Discuss time for next meeting and possible agenda items.

The next meeting will be June 13 at 9:30 am. Proposed fee schedule will be on the agenda. If applications for the laptop are received, this item will also be on the agenda.

Amanda Barrera, Vice Chair

ATTEST:

Linda Brown