STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On June 8, 2020, the HLC Council met at 9:30 a.m. via Zoom for a Regular Meeting.

The following Members were present:

Amanda Barrera	Chair
Laura Storrs	Member
Emily Gilbert	Member
Valarie Olson	Member
Jackie Owens	Member

Also in attendance:

Chris Sharp	Finance Committee Member/ AC
Janie Arnold	CMMS
Troyce Wilson	Harrington Library Consortium
Heather Bailey	Harrington Library Consortium

ITEM 1: Call to Order. Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:33 a.m.

ITEM 2: Approval of minutes. Motion to accept the March 9, 2020 minutes was made by Valarie, seconded by Emily, and unanimously carried.

ITEM 3: Presentation of 2019 Audit – Janie Arnold with CMMS presented the 2019 audit results. Laura and Troyce will work together on the Client Representation Letter and get it back to Janie. Laura and Chris represented the Finance Committee and made a motion to accept the 2019 financial statements. It was seconded by Emily and unanimously carried.

ITEM 4: Presentation, discussion and consideration of new equipment purchase - Troyce made the request to purchase a Canon camera/camcorder and MiraBox to be used for meetings and trainings. Due to COVID19 and social distancing, the equipment would allow HLC to have higher attendance at meetings and trainings. The cost would be $455.67. There is $962.47 left in the current equipment budget. Laura made a motion to approve the purchase; it was seconded by Valarie and unanimously carried.

ITEM 5: Presentation, discussion and consideration by the Harrington Library Consortium staff on current departmental issues and activities - HLC has been doing database cleanup/ combining duplicate titles. Libraries have been busy doing inventory. Unger Memorial Library, Plainview will most likely come on as a user this year. We will be losing Holy Cross and Higgins.

ITEM 6: Presentation and discussion from the Harrington Users Group Representative- There was nothing to report.

ITEM 7: Discuss Time for Next Meeting and Possible Agenda Items. The next Council meeting will be on July 13, 2020. Add the following items to the next agenda:

- Discuss non-profit rates for meeting room rentals
- Discuss 2021 proposed budget
- Discuss the use of a Zoom connector in collaboration with the City of Amarillo

ITEM 8: Public Forum. There was not anyone from the public in attendance.

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Amanda Barrera, Chair

ATTEST:

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Heather Bailey