STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On March 29, 2021, the HLC Council met at 10:15 a.m. via Zoom for a Regular Meeting.

The following Members were present:

Amanda Barrera	Chair
Laura Storrs	Member
Valarie Olson	Member
Emily Gilbert	Member
Jackie Owens	Member
Debbie Reid	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Heather Bailey	Harrington Library Consortium

ITEM 1: Call to Order. Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:18 a.m.

ITEM 2: Approval of minutes. Motion to accept the September 14, 2020 minutes and the emergency email vote taken on October 6, 2020 was made by Emily, seconded by Valarie, and unanimously carried.

ITEM 3: Discussion and consideration of an Interlocal Agreement with Amarillo Independent School District– Troyce reported that any payment over $50,000 between AISD and an entity must be within a coop/ state contract. The AISD User License annual fee was $75,000, and that prompted the reason for the interlocal agreement. Valarie reported that AISD Purchasing department wanted an interlocal agreement. There will still be usual startup and licensing costs through one ILA. The campuses will continue to be charged separately for their User Licenses. There was a motion made by Laura to approve the draft of the Interlocal Agreement, it was seconded by Emily and unanimously carried.

ITEM 4: Presentation and discussion and consideration by the Harrington Library Consortium staff on current departmental issues and activities– Troyce reported that HLC is still doing database cleanup. Things are ramping back up and are becoming more "normal" and busier. The AISD/ HLC /COA Interlocal Agreement needs strategic planning. The Charter was revised in 2011. There are documents that need to be consolidated and some changed. The City has suggested forming a work group for strategic planning. Troyce reported that the HLC Operations Group needs to be involved. The Operations Group is: Valarie Olson, Emily Gilbert, Ben Wilting, Sally Bohlar, and Troyce Wilson as a non-voting member. After the work group meets, HUG will need to look at the recommendation and then Council will need to finalize it.

Troyce reported that Panhandle Elementary Library has new staff and has requested help with organizing their library. Troyce will travel there in April to do an assessment of needs. Then HLC will plan a time to go help them reorganize in May. Troyce reported that she recently traveled to Vega to look at the new library setup. They have new shelves and are getting new carpet. Dimmitt ISD has inquired about HLC membership, and that would be a welcome addition considering Channing ISD will be coming off in October due to lack of funding. Bushland ISD will be looking at possibly adding four more campuses to HLC but will wait until the upcoming bond issue passes. Unger Memorial still plans on coming on in October. Troyce reported that a piece of mail arrived today from the City mail department that was dated 2019. Laura said that Debbie will look into it with Panhandle Presort. Troyce reported that HLC is currently taking important outgoing mail to USPS to prevent lost mail.

ITEM 5: Presentation and discussion from the Harrington Users Group Representative- - Jackie was not able to attend the last HUG meeting. Valarie reported that there was not much discussed.

ITEM 6: Discuss Time for Next Meeting and Possible Agenda Items. – Emily asked when the Operations Group would meet. Amanda or Troyce will send out an email to Ben Wilting and Sally Bohlar to explain the need for the Operations Group to meet.

The next Council meeting will be on April 20, 2021 at 10:15am in person at the HLC offices.

Add the following items to the next agenda:

- Approve updated investment policy.
- Schedule Operations Group meeting for May

ITEM 7: Public Forum. - There was not anyone from the public in attendance.

Amanda Barrera, Chair

ATTEST:

Heather Bailey