STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On April 20, 2021, the HLC Council met at 10:15 a.m. in the HLC Meeting Room and via Zoom for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Valarie Olson	Member
Debbie Reid	Member

The following Members were present via Zoom:

Emily Gilbert	Member
Jackie Owens	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Heather Bailey	Harrington Library Consortium

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:17 a.m.

ITEM 2: Approval of minutes.
Motion to accept the March 29, 2021 minutes with changes was made by Emily, seconded by Valarie, and unanimously carried.

ITEM 3: Presentation and Discussion Investment Policy
Debbie asked that Council refer to the Investment Policy redline version for review (see attachment). This document is under annual review and has a few minimal changes. Page 4, Monitoring: Added "or designee". Removed "Any investment that requires a minimum rating does not qualify during the period the investment does not have the minimum rating." Page 6, Review and Amendment: Added "Investment Officers will review the Policy for any necessary changes as a result of each Texas Legislative session and include such changes in the annual review and update to the Policy for Council approval. The timing of amendments and approval of legislative changes to the Policy must align with the required effective dates assigned by the Legislation." Debbie reported that the HLC Finance Committee met and approved the changes. Based on the Finance Committee's recommendation, there was a motion made by Jackie to approve the HLC Investment Policy and Strategy with the listed revisions, it was seconded by Emily and unanimously carried.

ITEM 4: Presentation and Discussion Grant Proposal from Texas Tech Vet School
HLC has been contacted by the Texas Tech Vet School and asked to collaborate on a USDA-NIVA Veterinary Services Grant Program to strengthen rural broadband access in the Texas panhandle for telemedicine, continuing education, veterinary student education and public health (see Attachment). HLC would facilitate the relationship between rural

libraries and the Texas Tech Vet School. The libraries affected would be Dallam-Hartley County Library, Sherman County Library, Moore County Libraries, Hutchinson County Libraries, Oldham County Library, Amarillo Public Libraries, Deaf Smith County Library, Friona Public Library, Rhoads Memorial Library, and possibly Bushland High School Library and Unger Memorial Library. Troyce suggested the partnership based on the desire of HLC to collaborate with the Panhandle community at large and to be a part of the effort to expand access to information. Emily made a motion to approve a partnership between HLC and Texas Tech Vet School to strengthen rural broadband access in the Texas panhandle for telemedicine, continuing education, veterinary student education and public health. It was seconded by Valarie and unanimously carried.

ITEM 5: Presentation, Discussion and consideration by the Harrington Library Consortium Staff on Currrent Departmental Issues and Activities

Troyce reported that there are some inaccuracies in the current debt obligations vs Budget actuals. Troyce and Heather went through the numbers item by item and had to search many times in JD Edwards to find where the specific allocations were wrong. They determined that there was $8,206.31 that needs to be re-allocated to the correct accounts. Debbie took a copy of the specific account changes needed and said that she would see that they were moved to the correct accounts. Debbie reported that the City of Amarillo budgets are due in Power Plan by this Friday, April 23. The HLC Finance Committee will meet prior to the next HLC Council meeting to go over the HLC audit and the budget. Troyce will travel out to Panhandle Elementary to look at the library setup. The new librarian asked HLC to help reorganize the library, as the collection is currently disorganized. After classes end in May, HLC will help reorganize the library and will need volunteers. Troyce reported that the City of Amarillo has been using the HLC meeting room and classroom for training the last two weeks. Troyce has worked on the weekends to accommodate the AECC trainings, which includes 911 operator training. Valarie reported that the Amarillo Independent School District approved the ILA between HLC and AISD. Valarie also reported that Battle of the Books was a great success and that it was conducted virtually for the first time. Troyce suggested that AISD share their new BOB format and best practices at the TLA conference.

ITEM 6: Presentation and Discussion from the Harrington Users Group Representative

The last meeting was on March 23, 2021. Valarie reported that summer reading program was discussed, and that Troyce asked for an indication of interest in the MyHeritage database for the next year. Also, HLC received an anonymous $4,000 donation for cloudLibrary items by a Member library. District 2 has given two stipends for the TLA conference, and Cindi Wynia and Josh Wilson won. Claude has a student that will present at the Bluebonnet luncheon.

ITEM 7: Discuss Time for Next Meeting and Possible Agenda items

The next meeting will be July 6, 2021 at 9:30am in person at the HLC offices.

Add the following items to the next agenda:

- Audit
- Budget
- Strategic Planning group to meet in fall 2021 to reorganize and update HLC bi-laws, Charter, organizational chart, etc.

ITEM 8: Public Forum. - There was not anyone from the public in attendance.

Amanda Barrera, Chair

ATTEST: