STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On September 13, 2021, the HLC Council met at 10:15 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Valarie Olson	Member
Debbie Reid	Member
Emily Gilbert	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Lauren Pronger	Harrington Library Consortium

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:15 a.m.

ITEM 2: Approval of minutes.
Motion to accept the July 6, 2021 minutes was made by Emily, seconded by Debbie, and unanimously carried.

ITEM 3: Presentation, Discussion and Approval of Fiscal Year 2022 Budget
Debbie reported that the HLC Finance Committee met and approved the HLC Fiscal Year 2022 budget, then presented the Budget for Council discussion and approval. Plant Fund Reserve amount was discussed and tabled for further review. Debbie will obtain asset list for both Operating and Plant Funds to determine any changes to depreciation and amend the Revised Estimate as necessary. Motion to amend Revised Estimate based on possible depreciation changes not necessary as it doesn't affect budget amount.

Page 1, Amendment: "Operating, less depreciation" changed to "Operating expenditures."
Page 2, Amendment: "Leased Computer Software" (SirsiDynix contract) amount changed from $238,836 to $239,227.50.
Page 3, Amendment: "Minor Office Equipment" line item will get new description not as yet determined.

Motion to accept the budget made by HLC Finance Committee, prior to this HLC Council meeting, on Thursday, September 9, 2021, seconded by Valarie on Monday, September 13, 2021 at 10:26am, and unanimously carried.

ITEM 4: Election of Chair and Vice Chair
Amanda re-elected as Chair.
Emily nominated as Vice Chair by Amanda and Valarie to succeed Jackie Owens (not in attendance) and elected by unanimous vote.

Both elections unanimously approved.

ITEM 5: Presentation, Discussion and Consideration of the Strategic Planning Group to meet in Fall 2021 to reorganize and update the HLC By-Laws, Charter, organizational chart, etc.

Presented by Amanda and discussed. Strategic Planning Group meeting scheduled for immediately succeeding next council meeting; the date will be discussed at the HUG meeting on September 28, 2021, preceding the next council meeting.

ITEM 6: Discuss Time for Next Meeting and Possible Agenda items

The next meeting will be October 11, 2021 at 9:30am in person/Zoom at the HLC offices.

Add the following items to the next agenda:

- Approval of September 13, 2021 minutes.
- Presentation, Discussion, and Consideration by the Harrington Library Consortium staff on current departmental issues and activities.
- Presentation, Discussion and Consideration of Strategic Planning process and the update of organizational documents.

ITEM 7: Public Forum. - There was no one from the public in attendance.

Meeting was adjourned at 11:03 am.

Amanda Barrera, Chair

ATTEST: