STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On June 21, 2022, the HLC Council met at 9:30 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Debbie Reid	Member
Emily Gilbert	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
Lauren Pronger	Harrington Library Consortium

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:42 a.m.

ITEM 2: Approval of minutes.
Motion to accept the May 10, 2022 minutes was made by Emily, seconded by Debbie, and unanimously carried.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities.
Troyce reports doing two trainings last week both in person and via zoom. There are many more trainings scheduled for the rest of the summer. HLC continues to do database cleanup.

Troyce also traveled to Darrouzett last week to help organize the library.

ITEM 4: Vote on Palo Duro High School's withdrawal from BlueCloud Circulation for 2022-2023.
Palo Duro High School sent an email to withdraw from Blue Cloud within the 365 days stated in the Bylaws.

Motion to allow the withdrawal made by Debbie, seconded by Emily, and unanimously carried.

ITEM 5: Vote on CloudNine migration.
Migration from Envisionware PC Res (LPT One isn't available yet) to CloudNine costs an initial $1295.00 migration fee, but will significantly streamline HLC IT work. Pulling this fee from the endowment will prevent putting the cost on HLC members, and future annual fees will be lower for CloudNine than Envisionware PC Res. The cost for CloudNine will not go up as member libraries are added, it remains the same regardless of the number of users, so more libraries may be interested in using the service which would lower the cost for everyone.

Motion to migrate from EnvisionWare PC Res to CloudNine and to use the endowment to pay for the migration fee made by Debbie, seconded by Emily, and unanimously carried.

ITEM 6: Presentation, discussion, and consideration of HUG representative report.
Jackie is not present at this Council meeting; no report was given.

Troyce reported that Linda Perry from Hereford will be retiring at the end of the month.

ITEM 7: Presentation, discussion, and consideration of Financial Committee report.
Debbie created a five-year plan for HLC which she will take to the Finance Committee. Debbie is also working to lower the City IT charges. The current five-year plan does not incorporate the wages of HLC's Administrative Assistant which is supposed to be split 50/50 between HLC and APL, because it was mistakenly not included in the 2021-2022 budget. Debbie will fix the wages in the five-year plan and will work with Troyce to match all other figures. The corrected plan will be taken to the Finance Committee for a vote, and then taken back to Council for a vote on the 2022-2023 budget.

There was discussion of increasing meeting room fees and advertising availability to local businesses through the Chamber of Commerce to increase revenue. The details have been tabled until the Finance Committee votes on the budget.

ITEM 8: Annual approval of HLC Investment Policy.
The HLC Investment Policy is not changing, but must be approved annually. The Finance Committee recommends that Council approve the 2022-2023 Investment Policy as distributed. Emily seconded the motion, and it unanimously passes.

ITEM 9: Presentation, discussion, and consideration of past Strategic Planning session focus groups and Q&A's.
The 2013 Strategic Planning goals will be changed according to the responses of the new Strategic Plan Questions and Focus Groups. Creating a Goal Setting Committee among HLC members was discussed so that the new goals reflect the varied needs of members.

ITEM 10: Discuss Time for Next Meeting and Possible Agenda items
The next meeting will be July 12, 2022 at 9:30am in person/Zoom at the HLC offices.

Add the following items to the next agenda:

- Approval of June 21, 2022 minutes.
- Presentation, Discussion and Consideration by the Harrington Library Consortium staff on current departmental issues and activities.
- Presentation, discussion, and consideration of HUG representative report.
- Presentation, discussion, and consideration of the 2013 Environmental Scan.
- Presentation, discussion, and consideration of Financial Committee report.

ITEM 11: Public Forum. - There was no one from the public in attendance.

Meeting was adjourned at 10:32 a.m.

Amanda Barrera, Chair

ATTEST: