

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

## MINUTES

**On February 14, 2023, the HLC Council met at 9:30 a.m. in the HLC Meeting Room for a Regular Meeting.**

The following Members were present in person:

Emily Gilbert	Chair
Amanda Barrera	Vice-Chair
Matt Poston	Member
Jackie Owens	Member

Also in attendance:

Troyce Wilson	Harrington Library Consortium
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### **ITEM 1: Call to Order.**

Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:31 a.m.

### **ITEM 2: Approval of minutes.**

Motion to accept the January 10, 2023, minutes was made by Amanda. Seconded by Matt, and unanimously carried.

### **ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities**

Troyce and Amanda had a conversation with Stacy Betts about the SirsiDynix contract. He is still talking to the company's upper management. He said, "We can't go to management to bring our contract down if we don't say that we have tried to offset that revenue loss". He wanted to know if they can help HLC by going out to libraries to get them to come onto HLC. Due to a restriction Sirsi has in place about their current clients joining HLC. Troyce proposed that Stacy go to his customers and ask them to be database-only. It was agreed that the best course of action for keeping HLC as a Sirsi customer would be for the company to assist with recruiting database-only members for the Consortium. Further discussion and consideration of this item will be added in the next meeting.

Troyce created a list of possible libraries that could be ILS or database-only. It is mainly academics and schools, as almost all public libraries in the region are already Sirsi clients.

HLC Council members discussed the possibility of attending the Oklahoma Library Association Conference on March 8-10 in Norman, and/or the conference in New Mexico on October 25-27 in Albuquerque, to promote HCL to prospective members.

Amanda stated that the interviews for the HLC Office manager are starting today. Troyce is going to be assisting in an informal capacity. Amanda, along with Shaun McDonald, Assistant Director at APL, and Lisa White, Literacy Services Coordinator, will be the official search committee. They are interviewing 9 applicants.

Troyce and Ben went to St. Mary's last month. Troyce showed Ben how to use Workflows and showed him where that project stands. Ben finished putting spine labels on their non-fiction books. He will show the volunteers how to do the spine labels on the Easy readers, so they can start checking out.

Troyce mentioned that she sent the quote to AISD for the \$3,800 to extract all the records. She hasn't heard back from them yet. Troyce suggested Amanda reach out to Pam to ask her the status of it.

**ITEM 4: Presentation, discussion, and consideration of HUG representative report**

No report was given by Jackie Owens because the previous HUG meeting was canceled. Troyce mentioned that she received several emails, asking whether PLIG should continue meeting as a separate group. The libraries in PLIG are going to vote to see if they want to combine with HUG or not.

**ITEM 5: Presentation, discussion, and consideration of increasing annual User License Fee**

Jackie suggested that the annual User License Fee needs to be raised. Troyce mentioned that a 3% to 7% increase is typical for database subscriptions. Amanda made a motion to implement an increase equal to the maximum allowed by HUG's membership. Emily seconded, and the motion unanimously carried.

**ITEM 6: Discuss time for next meeting and possible agenda items**

The next meeting will be on March 21, 2023, at 9:30 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.
- Discussion on the AISD quote.

**ITEM 7: Public Forum** – There was no one from the public in attendance.

Meeting was adjourned at 9:56 a.m.

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Emily Gilbert, Chair

ATTEST:

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