STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On April 11, 2023, the HLC Council met at 9:30 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Emily Gilbert	Chair
Amanda Barrera	Vice-Chair
Matt Poston	Member
Troyce Wilson	Lay Rep Member
Jackie Owens	Member

Also in attendance:

Becky Morris	Harrington Library Consortium

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:28 a.m.

ITEM 2: Approval of minutes.
Motion to accept the March 21, 2023, minutes was made by Amanda. Seconded by Jackie, and unanimously carried.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Amanda met with SirsiDynix on March 23rd, but the discussion was primarily about technical things with no mention of contract negotiations. There is some confusion as to how involved the person Amanda met with is with the contract negotiations; Troyce suggested contacting Stacy, the SirsiDynix sales representative, and Linda Bone to get some clarification and a status update. Amanda noted there has been no mention of potential new members from Sirsi. Troyce also suggested that if there is no traction to go directly to the CEO, if need be, to get answers.

Sirsi did say we were in good shape as far as upgrades are concerned, and the earliest we might need to look at upgrades would be fall but even then, it might be too soon. Amanda learned that you could have tabs turned on so patrons can use the function to make it easier to navigate the Novelist program. Becky and Troyce will log in and request the tabs be turned on today.

Becky verified that the $3800.00 charge was paid by AISD on March 27th. Amanda questioned whether there was any preparation that needed to be made for the removal of AISD; Troyce stated she had already taken care of everything before she left. APL will be expecting an increase in library cards, especially for children, now that AISD will be leaving HLC, but there is no need to place an order for new cards yet.

Per Becky, the barcode order placed in March has still not arrived. She reached out to the representative via email and still had not received a response. When the order was originally placed, there was a new rep, and she did not know which barcode style we used so Becky sent her an example. Becky will be reaching out to them again after the council meeting today to see if she can get a status update. Amanda and Troyce voiced concerns that we may need to look for another vendor if we can find one.

Amanda met with Margaret from CloudLink and learned that it would only cost HLC $1000.00 to join and it would give patrons access to over 250,000 additional eBook and downloadable audio titles. HLC would have to be voted in by the existing membership, but no one has ever been turned down. Margaret is going to research an answer about the part of the agreement that says you must spend 10% of your budget on materials that would be added to the collection. The question is if APL can account for the 10%, or if each library must provide their own 10%. Emily stated if APL and AC could share the burden for the commitment that she would be willing to do that. Margaret will be at the HUG meeting on May 23rd to give the details. Becky and Troyce will gather the data from 2021 Annual Reports to show the spending on materials for each library for reference.

Troyce also mentioned that she met with Sarah Hayes, and they have sent the RFPs out to the public and expect to have them back by June or July. Once the results come back, they will form a committee to discuss.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

Jackie was not present at the HUG meeting on March 28th. There was still some discussion on keeping PLIG going, and the consensus seems to be that PLIG will continue to meet before HUG. There was still one main hold-out, but most members agree that one meeting would work. HUG did vote and agree to move the meeting to the mornings, except for the September meeting.

ITEM 5: Presentation, discussion, and consideration of the SirsiDynix contract

As was discussed during Item 3, we are still waiting for answers with regards to the contract. Amanda did mention she may have someone in mind that she will see if they might be interested in coming on as a Database only member. The struggle with adding members is that many of the area libraries are already part of SirsiDynix so we can't recruit them.

ITEM 6: Presentation, discussion, and consideration of establishing a Collection Development Policy for CloudLibrary holdings

Per Amanda, HUG did vote to approve the development of the committee. No vote is needed by HLC Council. Sally from Wayland Baptist volunteered to be a part of the committee. As of now, the committee will consist of Sally Quiroz, Leslie Whitaker, everyone from the Enterprise Committee, as well as Becky, who will be responsible for taking minutes.

ITEM 7: Discuss time for next meeting and possible agenda items

The next meeting will be on May 9, 2023, at 9:30 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.
- Discussion of the Audit.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 9:56 a.m.

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Emily Gilbert, Chair

ATTEST:

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