STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On May 9, 2023, the HLC Council met at 9:30 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Emily Gilbert	Chair
Amanda Barrera	Vice-Chair
Matt Poston	Member
Troyce Wilson	Lay Rep Member

Also in attendance:

Becky Morris	Harrington Library Consortium

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:30 a.m.

ITEM 2: Approval of minutes.
Motion to accept the April 11, 2023, minutes was made by Amanda; seconded by Troyce, and unanimously carried.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Becky confirmed that the barcode order finally arrived, and she mailed all barcodes off to the libraries. She placed another order for barcodes and will see how long it takes to get them in. Some research has been done for other companies to provide barcodes if the need arises.

We have not received the sample of the polyester barcode a vendor suggested, Becky will follow up with them and see if it has been sent yet.

There were some questions from a few libraries about why they were being billed for the MyHeritage earlier than usual. After some discussion Troyce suggested Becky reach out to Jennifer Maupin and ask for the invoices to be canceled. If anyone had already paid, a note would be made so they are not billed again in October.

Troyce mentioned Michael will need to take the API training before he can do the inventories that are sent in to HLC. If he hasn't taken the training yet, Troyce will get the inventory entered in. Amanda said the plan is to bring Michael back to APL & HLC full-time once the IT position with the city is filled.

Amanda informed the Council that the sub-committee created for the Collection Development Policy for CloudLibrary will be meeting this afternoon.

Troyce said in June and July they will be looking at the RFP for the state's future ILL management system, which will replace NRE.

HLC requested and received a check from the endowment for $25,935 for database support and the migration of Cloud Nine.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

Jackie was not present at this meeting. No report was given.

ITEM 5: Presentation, discussion, and consideration of the SirsiDynix contract

Amanda has a Zoom meeting with SirsiDynix this coming Thursday, May 11, 2023. Item is tabled until the next meeting.

ITEM 6: Presentation, discussion, and consideration of the Audit

Presentation of the Audit was moved to the beginning of the meeting. The audit went very well and there were no negative matters to report. The Council reviewed 3 documents, which included the Required Communication Letter, the Internal Control Over Financial Reporting and the Annual Audit Report. Amanda made a motion to accept the audit recommendation, Troyce seconded and unanimously carried.

ITEM 7: Discuss time for next meeting and possible agenda items

The next meeting will be on June 13, 2023, at 9:30 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.
- Discussion of possible joining of Cloudlink.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 9:53 a.m.

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Emily Gilbert, Chair

ATTEST:

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