STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On June 13, 2023, the HLC Council met at 9:30 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Emily Gilbert	Chair
Amanda Barrera	Vice-Chair
Matt Poston	Member
Jackie Owens	Member
Troyce Wilson	Lay Rep Member

Also in attendance:

Becky Morris	Harrington Library Consortium

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:29 a.m.

ITEM 2: Approval of minutes.
Motion to accept the May 9, 2023, minutes was made by Amanda; seconded by Troyce, and unanimously carried.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
The polyester barcode samples were received and tried out by HUG. They were very well received; many people tried to tear and rip them with no success. Unfortunately, the cost was too high at $.13 per barcode. The rep stated that they are having a shortage of the laminate barcodes right now and the best they could do is bring the minimum order number down to 500 per library. This information will be passed on to everyone to consider.

There were some issues with Accounting sending checks that the libraries had sent in back to them, as they were for the canceled My Heritage invoices. They were marked to go into the Wash account when they were sent to accounting but they were still sending them back. Becky is going to reach out to accounting and ask that they deposit the checks into the Wash account instead of sending them back.

There were some questions from a few libraries about why they were being billed for the MyHeritage earlier than usual. After some discussion Troyce suggested Becky reach out to Jennifer Maupin and ask for the invoices to be canceled. If anyone had already paid, a note would be made so they are not billed again in October.

New computers were received for the lab and Michael is working on a plan for getting them set up before the Workflows training Troyce is doing this summer. HLC will offer the old computers out to any HLC members some time in August.

There have been some issues with some scheduled reports being deleted. Troyce is going to look and see if she can remove the button that gives everyone access to that option, with the exception of HLC staff.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

Two demos were given to HUG. One was by Cloudlink, after which it was unanimously decided to apply for admission into the program. The other demonstration was of TeachingBooks.net

ITEM 5: Presentation, discussion, and consideration of the SirsiDynix contract

Still in a holding pattern on the contract. Jackie made the motion to table item, Amanda seconded, carried unanimously.

ITEM 6: Presentation, discussion, and consideration of CloudLink membership

As mentioned in Item 4, HUG has voted to apply to join Cloudlink. There was some confusion that all HLC member libraries were applying to join, as the application sent to Amanda appeared to be only for APL. Amanda spoke with Carolyn Booker to clarify, and it was requested that verification be made that HLC can enter an interlocal agreement. Verification was made. It is believed that the APL contribution should be enough to meet the requirements of Cloudlink. It was noted that SimplyE will not interface with the Cloudlink application, and Becky will send an email to HUG to find out who uses SimplyE. Once Amanda gets the decision from Cloudlink on application approval, she will present to council to vote.

ITEM 7: Discuss time for next meeting and possible agenda items

The next meeting will be on July 11, 2023, at 9:30 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.
- Discussion of possible joining of Cloudlink.
- Discussion of a contract with Troyce to be a consultant.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:02 a.m.

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Emily Gilbert, Chair

ATTEST:

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