STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On September 19, 2023, the HLC Council met at 11:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Emily Gilbert	Chair
Amanda Barrera	Vice-Chair
Matt Poston	Member
Troyce Wilson	Lay Rep Member

The following were present via Zoom:

Jackie Owens	Member

Also in attendance:

Becky Morris	Harrington Library Consortium

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:59 a.m.

ITEM 2: Approval of minutes.
Motion to accept the August 5, 2023, minutes was made by Jackie; seconded by Amanda, and unanimously carried with minor corrections

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Troyce held Workflows Basics training, as well as doing reports on Workflows last week. Toshia also held NRE training at the end of both classes. There were about a total of 20 people that attended between the two days between in person and Zoom.

An email was sent to off the old lab computers to HUG members. Once the requests are received Becky will notify the Council to review and select the recipients. Becky is waiting on verification from Sally at Wayland Baptist if her IT department will allow her to have 6 of them. They will be given in the first come first serve order. Council will vote to approve the grant applications via email if they are not able to do it at a meeting.

Per Becky, Quotes for all the PO's for the User Fees.

Troyce modified web pages and Enterprise for the schools to try and prevent too many issues with the new law being passed. However, Dumas ISD has notified HLC of intent to give the Consortium a 365 day notice to leave. River Road has also been questioning things since the new law. Troyce mentioned we might be able to transfer the schools over to the Test Server. Amanda and Troyce will meet to discuss some options to email out to all the schools to see if it would alleviate the worries the schools are having.

Ivon Cecil is retiring at the end of September, Amanda will send out an email to everyone with the cataloging requirements that will be expected to be followed. Ivon's position will be posted and filled.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

No HUG meeting, nothing to report. The next HUG meeting will be September 26th. HUG will be meeting after the District 2 meeting that day to schedule the meeting days for the rest of the year.

ITEM 5: Presentation, discussion, and consideration of the SirsiDynix contract

Amanda and Troyce met with Stacy and after some clarifications, Sirsi has agreed to come down to $200K for seven years on the new contract. Amanda is waiting to see if Sirsi would give us a year to verify members who will continue as part of HLC. Becky will get contact information for all the school superintendents and send to Amanda so she can send out a letter to everyone to see if they are considering leaving the Consortium.

ITEM 6: Presentation, discussion, and consideration of HLC Budget

The HLC budget is looking better than it did, projecting this year to be better than last year. Coming in with revenue of about $6,000. Matt presented it to the Finance Committee and they recommended approval, Amanda seconded, unanimously caried

ITEM 7: Presentation, discussion and consideration of Technology Grant Applications

Becky had sent out an email to HUG notifying them that HLC had 12 computers and 11 monitors that they could request. Once all the applications are submitted Becky will scan them in and notify the Council for approval.

Item 8: Presentation, discussion, and consideration of Vote for new Vice Chair

Troyce volunteered to be the new Vice Chair, unanimously carried.

ITEM 9: Discuss time for next meeting and possible agenda items

The next meeting will be on October 10, 2023, at 10:10 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.
- Discussion of Technology Grant applications.

ITEM 10: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 11:41 a.m.

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Emily Gilbert, Chair

ATTEST:

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