STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On October 10, 2023, the HLC Council met at 10:10 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Vice-Chair
Matt Poston	Member
Troyce Wilson	Lay Rep Member

The following were present via Zoom:

Emily Gilbert	Chair
Jackie Owens	Member

Also in attendance:

Becky Morris	Harrington Library Consortium

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:22 a.m.

ITEM 2: Approval of minutes.
Motion to accept the September 19, 2023, minutes was made by Jackie; seconded by Troyce, and unanimously carried.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Troyce and Becky will be traveling to Shamrock on October 16th to help the new librarian, Mikala, get familiarized with the processes, training on Workflows etc. The following day, October 17th, Becky, and Troyce will be traveling to Stratford to help Mellonee York with weeding to get her library ready for renovations.

Becky discovered that Dell has been sending the invoices for computer orders to the wrong email address. She had them corrected and submitted the invoices for payment.

HLC has made the purchase of a digital voice recorder to be used during HLC Council meetings, etc. HLC is also staying busy with Meeting Room rentals this year, and Texas Virtual Schools have once again reserved the room for all their STAAR testing, which will bring in about $1500.

Becky is still waiting on a few P.O requests to come back to get all the yearly invoicing sent out. Troyce spoke with Valarie, and she did mention that Pam at AISD did receive the quote for extraction/deletion. Becky will send out reminder emails to get those P.O.'s submitted promptly. Troyce has also been working on removal of AISD students and is hoping to have it completed by December.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

HUG followed the District 2 meeting and met at 3:30 PM. On September 26, 2023. They discussed and set the dates for the HUG meetings for the year, and they were also notified of the HLC budget passing. They will be holding a retirement for Terri MaCasland at their next meeting, as Terri will be retiring in December. Meeting dates will be October 24th, January 23rd, February 27th, March 26th, May 8th, and September 24th.

Amanda let everyone know that we are back to square one with Sirsi and they will continue to work with Stacy to figure out a plan. There was no change because of the suspension of dues.

Turkey is interested in re-instating their library, so Bailey Barclay has been communicating with Amanda. We also have a great lead with the Tocker Foundation who is interested in offering HLC as an option. The Tocker Foundation pays for 5 years of membership upfront to assist the small libraries financially in joining HLC. Karen on the Tocker Foundation board believes HLC is good value for the money.

Ivon was present at the HUG meeting to discuss questions about packets before her retirement.

HUG voted for new officers; Nancy Criswell from Borger agreed to serve as President Elect. The other officers agreed to continue in the capacity they were currently serving. They also voted to remove Ben Whitling on the signature card.

ITEM 5: Presentation, discussion, and consideration of the SirsiDynix contract

Still working with Sirsi to try and get the contract in place. Amanda is giving the schools a hard commitment to HLC by the end of January. Item tabled.

ITEM 6: Presentation, discussion and consideration of Technology Grant Applications

Becky was still waiting on a form from one Library for her request. Sally Quiroz notified us that her IT department gave her a no-go on receiving the computers from us. Collingsworth requested 2 computers and monitors, Sherman County requested 5 computers and monitors and Lovett Memorial asked for 2 with monitors. Becky and Troyce will be delivering the computers when they make the visits to Stratford and Shamrock. Amanda made motion to award as presented, Troyce second, unanimously carried.

ITEM 7: Discuss time for next meeting and possible agenda items

The next meeting will be on November 14, 2023, at 10:00 a.m. at the HLC office.

Add the following items to the next agenda:

- Discussion of SirsiDynix Contract.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:44 a.m.

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Emily Gilbert, Chair

ATTEST:

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