STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On February 13, 2024, the HLC Council met at 10:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Member
Matt Poston	Member
Troyce Wilson	Vice Chair

The following were present via Zoom:

Jackie Owens	Member
Emily Gilbert	Chair

Also in attendance:

Becky Morris	Harrington Library Consortium
Justin Blackstock	City of Amarillo

ITEM 1: Call to Order.
Emily established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:01 a.m.

ITEM 2: Approval of minutes.
Motion to accept the November 14, 2023, approval of minutes was made by Jackie; seconded by Amanda, and unanimously carried, with minor corrections.

ITEM 3: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
As an update and reminder to Council, Troyce volunteered and was voted in as Vice Chair for Council during the September meeting, with her term starting in October.

Becky and Troyce traveled to Turkey to work on getting Bailey Barclay in getting the library automated. A lot was accomplished in those 3 days, but primarily it was weeding and organizing the library. About half of the library's collection was discarded by the end of the third day. The need is there to return for a couple more days to help Bailey get the rest of the children's area sorted and place barcodes on the kids' books so she can get them into the system. We will be asking for volunteers to assist her in getting her books into the system.

Becky has started ordering barcodes from Lucas Color Cards. The barcodes are polyester, and smaller than previous barcodes. Turkey's library was the first to get to use the new barcodes. The company has been very responsive and the turnaround time to get the orders back is very fast.

Becky has been having issues with the Bayscan company concerning the old barcode orders. She discovered that they have lost another representative and there was a break-down in communication between that rep

and the manager, so we had two invoices they were wanting to have paid, when we only owed for the original one. Becky discussed this with them and got the confusion cleared up. She will pay the outstanding invoice with HLC's credit card.

APL's Toshia will be doing I.L.L. training February 28th-29th in person and via Teams. Troyce mentioned that Wayland Baptist is wanting to join HLC's I.L.L. cooperative, so she gave her the contact information to get that added.

Troyce will be training Michael on a couple of reports after Council today, and she will be going to White Deer on Wednesday to help train the Elementary principal, as their librarian is out for an undetermined amount of time due to some health issues.

ITEM 4: Presentation, discussion, and consideration of HUG representative report

HUG has voted to continue with the suspension of the dues for another year. HLC is still trying to get AISD to send the approval for payment on the extraction/deletion. Dumas ISD is leaving, and Gruver had shown some interest in re-joining. Sirsi worked out an agreement that added seven years to the contract, but HLC should be able to stabilize under the new conditions.

Toshia shared what she learned so far about ShareIt, and did not seem impressed so far, but she will be doing some training before the go-live dates.

Discussion of Cloudlibrary usage, and there had been mention that CloudNine is having problems connecting. Michael will send out basic trouble shooting portal instructions.

Vickie and Michael talked about getting a list of popular checkouts in a certain year. He can't make a template, but he can provide member libraries with a list.

ITEM 5: Presentation, discussion, and consideration of the Smart Board and Desk

The desk in the office where Maggie is housed will be coming out, as she is getting new office furniture. HLC will be keeping the credenza in the storage room, but there is nowhere to use the desk. The desk can be offered up via the HLC tech program, with the provision that whoever receives the desk comes to pick it up.

The old SmartBoard from the computer lab also needs to be removed. We will need to verify what the requesting library will be using it for to decide who will receive it. Becky and Michael need to get the specs together to send out to everyone so they will know if it will work with their computers.

ITEM 6: Prestentation, discussion and consideration of Council Chair

Amanda volunteered to take the chair position. Emily made the motion, seconded by Troyce, and unanimously carried.

ITEM 7: Discuss time for next meeting and possible agenda items

There will not be a meeting in March. Next meeting will be April 9th at 10:00 a.m. in the HLC conference room.

Possible discussion of the Audit

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:31 a.m.

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Emily Gilbert, Chair

ATTEST:

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