STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On June 25, 2024, the HLC Council met at 10:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Emily Gilbert	Member
Troyce Wilson	Vice-Chair

The following were present via Zoom:

Sally Bohlar	Member

Also in attendance:

Michael Freeman	Harrington Library Consortium/APL
Rebecca Gladney	CMMS Audit Rep
Katrina Owens	City Finance Director

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 9:58 a.m.

ITEM 2: Approval of minutes.
Motion to accept the April 9, 2024, approval of minutes was made by Troyce; seconded by Emily, and unanimously carried.

ITEM 3: Presentation, discussion and consideration of the Audit
Rebecca Gladney presented the Audit for 2022-2023. Rebecca explained the implementation of GASB 96. Katrina recommended that we present the Audit to the Finance Committee. After discussion of the audit Troyce moved to approve the audit as presented, seconded by Emily, and unanimously carried.

ITEM 4: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Troyce discussed the ongoing issues with ILL. The staff has had 3 meetings with Auto-Graphics and SirsiDynix to solve these issues. SirsiDynix recommended that we install a new instance of the NCIP server to 2.2. Troyce has sent a list of all the libraries along with the alt ID that is in the system to Auto-Graphics for them to import into their system. It is hoped that after all this the system will start working correctly. Hopefully in the following week we will know.
Troyce sent DUMAS ISD their Items and Users at the beginning of June. She worked the past weekend on Highland Parks Items, and still needs to work on the uses. Both Dumas and Highland Park have already sent payment for the Extraction/Deletions. Amanda asked about the Database subscriptions since we have had schools leave to get new quotes. Troyce has sent emails to TumbleBooks and Britannica to get new quotes. She doesn't think that it will make too much difference for A to Z and Global Road Warrior since they are

already inexpensive. Troyce sent an email to Columbia University letting them know we would not be renewing our subscription to Grangers Online Poetry. We have received the Movie license for the public libraries, but the school libraries have not been ordered yet as she is waiting for one more school to respond letting her know if they want the license or not.
Highland Park will be coming off in April so their invoice in October will be prorated. Vega ISD sent an email stating that because of their budget they would like to stop their membership this year. Troyce explained that per their MOU they needed to give us 365-day notice. The rep from Vega ISD sent an email stating that would like to come off starting next year. Troyce will prorate their invoice in October to June 2025. Emily asked about Claude ISD if they were coming off. Troyce explained that Leslie is committed to staying with HLC, she also talked about the White Deer Elementary School principle stating that she was extremely happy and has no intention of coming off HLC. Troyce explained that the Business Director of White Deer ISD would be taking the Dumas ISD Finance Directors place on the HLC Finance Committee and that she was extremely happy to so.
Michael talked about have Princh installed. He has also been helping some of the libraries with Cloud Nine.
HLC purchased a couple of new scanners that we are working on configuration.
HLC will be doing a Workflows upgrade before school starts. We sent by email to OPEG and HUG to approve the upgrade. It passed.

ITEM 5: Presentation, discussion, and consideration of HUG representative report

Sally Bohlar reported there were no current issues. Moved to Item 6. Emily asked about Dues, if HUG was going to restart dues. It was decided that they wouldn't. The next HUG meeting will be in September 2024. It was discussed about the signature card for the checking account. Ben Wilting needs to be removed and someone put in his place.

ITEM 6: Presentation, discussion, and consideration of the HLC Member License fee increase

This was moved to Item 5 in case we lost the zoom meeting. Amanda Barrera discussed the member license fee increase. HUG members approved the increase of 1.5%. Emily made the motion to approve the increase, seconded by Troyce, and unanimously carried.

ITEM 7: Discuss time for next meeting and possible agenda items

Next meeting will be July 10, 2024, at 10:00am.
Possible agenda items; Investment Policy.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:46 a.m.

_____
Amanda Barrera, Chair

ATTEST:

_____