STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On October 15, 2024, the HLC Council met at 10:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Troyce Wilson	Vice-Chair
Justin Blackstock	Finance Chair
Jennifer Phillips	HUG-Rep

The following were present via Zoom:

Emily Gilbert	Member

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:00 a.m.

ITEM 2: Approval of minutes.
Motion to accept July 10, 2024, approval of minutes was made by Emily; seconded by Justin and unanimously carried.

ITEM 3: Presentation, discussion and consideration of the HLC Budget
Justin presented the HLC Budget and Cash Flow sheet. After some discussion, Justin stated the Finance Committee voted unanimously to approve the budget and recommended the council approve it, seconded by Jennifer, and unanimously carried.

ITEM 4: Presentation, discussion, and consideration by the Harrington Library Consortium staff on current departmental issues and activities
Troyce sent out an email to libraries that had not installed CloudNine yet to tell them they had until December to install it. Highland Park ISD will be coming off in April and River Road ISD will be coming off next October. Some libraries have emailed stating that Region 16 has emailed them to sway them to move to the Region 16 ILS. Emily asked about the remaining school libraries. Troyce stated the remaining libraries seem to be happy and do not intend to come off HLC. Amanda asked if we knew when new superintendents were hired so that we could send a welcome letter. Troyce stated that HLC could email the school libraries and request they inform HLC when they get a new superintendent. Amanda said that she told Vicki Decker that she would create a letter to send to the existing superintendents informing them what they receive by being a member of HLC. Jennifer asked about sending a letter to the school board as well as the superintendent. Amanda mentioned that Michael was currently taking his API classes. Troyce stated that he has finished the 3100 class and plans on taking the 4100 in a couple of weeks. HLC will create an Access database to help with the annual invoices. Amanda mentioned that Mika at Shamrock had requested a database for performers that would come for summer reading programs. Possibly doing a Google Sheets or possibly another free database, Air Table is the database. HLC will work on that before March. It was discussed that this was the best summer reading since Covid.

ITEM 5: Presentation, discussion, and consideration of HUG representative report

HUG discussed Highland Park leaving, elected new officers, voted on meeting dates, and said they tabled the signature card since neither Troyce or Emily was in attendance. Troyce all discussed that there are still issues with the Auto-graphics ILL program. HLC is currently working on the issue, Troyce will contact SirsiDynix about the NCIP configuration. Dates for this year are October 22, January 28, February 25, March 25, & May 27.

ITEM 6: Discuss time for next meeting and possible agenda items

Next meeting will be January 14, 2025, at 10:00am. Subject to cancelation if there is not anything to discuss.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:27 a.m.

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Amanda Barrera, Chair

ATTEST:

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