STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On May 13, 2025, the HLC Council met at 10:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Amanda Barrera	Chair
Troyce Wilson	Vice-Chair
Justin Blackstock	Finance Chair
Jennifer Phillips	HUG-Rep

The following attended remotely via Teams:

Emily Gilbert	Member
Sally Bohlar	HUG-Rep alternate

ITEM 1: Call to Order.
Amanda established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:00 a.m.

ITEM 2: Approval of minutes.
Motion to accept October 15, 2024, approval of minutes was made by Justin; seconded by Jennifer and unanimously carried.

ITEM 3: Presentation, discussion and consideration of the HLC cataloging software
Troyce presented the 3 products that HLC and APL staff investigated for the purpose of cataloging MARC records: current product OCLC Connexion and alternate products Baker & Taylor's BTCat and Mitinet's BestMarc. The cataloging taskforce met on April 16th voted to change the cataloging service provider from OCLC to Baker & Taylor. This motion was sent to HUG via email with 35 members responding in favor of changing the cataloging service provider. There were no members against the change. The motion was made by HUG to make the change, seconded by Jennifer and unanimously carried.

ITEM 4: Presentation, discussion, and consideration of the HLC member fees
After discussion of member fee increases Sally Bohlar recommended an increase of 2%; seconded by Emily and unanimously carried. The increase will be $29.50 per full member license, $27.39 per database only, and $37.71 for Messenger College.

ITEM 5: Presentation, discussion, and consideration of the HLC budget
After some discussion this item was tabled until the next meeting.

ITEM 6: Presentation, discussion, and consideration of the request of Endowment funds
Troyce presented the requests that HLC would like: $20,000 for consulting fees, $18,950 for the implementation of the new cataloging software, and $11,000 for the continued support of CloudLibrary, for a total of $49,950. Motion to request these funds was made by Justin, seconded by Jennifer and unanimously carried.

ITEM 7: Presentation, discussion and consideration by the Harrington Library Consortium staff and on current departmental issues and activities

Troyce discussed continuing database cleanup, as well as visiting White Deer Elementary and Channing School/Public libraries to help with adding items and general shelf cleanup. While at Channing she joined a conference call with BookMarkED to assist the school libraries with compliance of the Texas SB13 that is currently waiting to be voted on. She has modified all school websites and Enterprise pages to be in compliance with the bill if it should pass. Troyce reported that HLC currently has a trial set up for Kids Discover and will be adding this to the agenda at the HUG meeting in May. Michael has been working on Envisionware and Princh issues at Collingsworth Public Library and hopes to have the issues resolved this week. Michael will also be finishing his API training next week.

ITEM 8: Presentation, discussion, and consideration of HUG representative report

Jennifer reported the vote to change cataloging service providers and stated that at the last HUG meeting the libraries discussed summer reading program ideas.

ITEM 9: Discuss time for next meeting and possible agenda items

Next meeting is tentatively scheduled for June 26, 2025, at 10:00am. Agenda items to discuss: Investment Policy, Audit, HLC Budget, HLC Bylaws, and voting for HLC Council Vice Chair.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:55 a.m.

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Amanda Barrera, Chair

ATTEST:

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