STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On November 12, 2025, the HLC Council met at 10:00 a.m. in the HLC Meeting Room for a Regular Meeting.

The following Members were present in person:

Troyce Wilson	Vice-Chair
Justin Blackstock	Finance Chair
Melissa Eder	AC

ITEM 1: Call to Order.
Troyce established a quorum and called the regularly scheduled meeting of HLC Council to order at 10:04 a.m.

ITEM 2: Approval of minutes.
Motion to accept May 13, 2025, approval of minutes was made by Justin; seconded by Melissa and unanimously carried.
Motion to accept September 16, 2025, approval of minutes was made by Justin; seconded by Melissa and unanimously carried.

ITEM 3: Presentation, discussion and consideration of the HLC Budget
Justin reported that the Finance Committee met and approved the HLC Budget for 2026 Fiscal year.

ITEM 4: Presentation, discussion, and consideration of the HLC Bylaws
Troyce presented the HLC Bylaws and the recommended change. Current bylaws; ARTICLE V. Section 4 The vice-chair shall; a. Be elected from membership for a one-year term at the first meeting of each year. Recommend changing this to a. Be elected from membership for a two-year term at the first meeting of the fiscal year ending in an even number.
Motion to accept the change was made by Justin; seconded by Melissa and unanimously carried.

ITEM 5: Presentation, discussion, and consideration voting on the HLC Council Vice Chair
Since the Bylaws were approved to change the term limit and voting on the Vice Chair this item was voided.

ITEM 6: Presentation, discussion, and consideration of User Cat3 for CloudLibrary access
Troyce explained what the User Cat 3 changes were and the reason for the changes; since this was a policy that involved the library, there was no need for Council to vote as the HUG membership already voted on this.

ITEM 7: Presentation, discussion and consideration voting on the HLC staff on current departmental issues and activities.
Troyce went to Texhoma Public library for a site visit to assess any issues they might have. The visit revealed no issues. The current library clerk has only been there this year and the issues with cataloging items were with the previous clerk. HLC received a phone call from Vernon College requesting information and a quote to become a member of HLC. Troyce has sent a request to SirsiDynix for a formal quote to add the college to the

server and sent information about HLC to the Vernon Librarian. The HLC staff have been taking BlueCloud Boot Camp sessions to prepare the BlueCloud Cataloging and Circulation modules for HLC members to use. HLC staff will also be attending a webinar for the mobile printing provided through Envisionware.

ITEM 8: Presentation, discussion, and consideration of HUG representative report

The HUG representative was not in attendance, so Troyce/Melissa reported on the HUG meeting. The main topic was the User Cat 3 changes.

ITEM 9: Discuss time for next meeting and possible agenda items

Next meeting will be announced as the need arises; there are currently no items needing addressed.

ITEM 8: Public Forum – There was no one from the public in attendance.

Meeting was adjourned at 10:30 a.m.

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Amanda Barrera, Chair

ATTEST:

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